

Collections Condition Audit		Damage categories		Survey Code	Initials	Date						
Condition Grades		MAJ structural damage										
1: Good- good conservation, stable		MINor structural-cracked, bent, loose	Collection-General									
2: Fair- Disfigured, damaged, no action		SURFace- flakes, crazing, lifting	Sub-collection									
3: Poor- Probably unstable, action need		DISfigurement- stains, scratches	Storage Room or Area									
4: Unacceptable- Actively deteriorating		CHEMical- corrosion, rubber, plastic	Storage Location- Rank, Shelf									
		BIOlogical- mold, insect, rodent										
		OLD- sub-standard repair										
		ACCretions- dirt, grease										
		Check as appropriate										
Inventor's Number	Object Name	MAT	MIN	SURF	CHEM	BIO	OLD	ACC	COND	DIS	Remarks	
PC 010.089.000	DRESS	Satin, lace	✓						1	✓		
NN	Spectacles	String Plastic, metal	✓						4	✓	Brown safety glasses Herbert was blind	
NN	Spectacles	Aluminum	✓						2	✓	Edith's vision slightly better than hers	
NN	Spectacles	Aluminum, glass	✓						1.5	✓		
NN	Spectacles	Glass, metal	✓						4	✓		
NN	Mrs. Wupperon's spectacles	metal, glass	✓						3	✓	yellow lenses	
NN	Mrs. Wupperon's spectacles	metal, glass	✓						2.5	✓	Jeanne w/ inacc and of info	
SPC. 988.30.2	SPC. CASE	glass, metal cardboard, aluminum	✓						2.5	✓	Spec box needs to be bigger	
PC 996.051.320	Spec. Case	Aluminum	✓						1	✓	celluloid-early fading	
PC 996.000.1884	Spec. Case	Suede, Alum.	✓						1	✓		
PC 995.001.08a	Specs.	Plastic glass, metal	✓						1	✓		
PC 995.001.08b	Case	Plastic	✓						1	✓		
PC 996.028.50	Specs.	metal glass, plastic	✓						1	✓		
NN	Case	Plastic	✓						1.5	✓	Re package case	
PC 996.028.44	Specs	steel	✓						1	✓	fading fraying	
PC 996.028.49a	Specs	metal glass	✓						1	✓	Need Dusting!	
2010.050.001	Blue/black corded yarn		✓									
2011.028.005a	Bobble	Silk	✓									
NN	100M	wire, thread, wool, plastic	✓									
NN	Table (coffee)	wood, plastic	✓									
FU104	Totals for Damage Categories								Con. - 1	2	3	4

Alcove Rank 2 shelf 5
Box 3 + shelf 6 Box 3 + 4

80-

* Blue Box
Alcove 1
Rank 2
shelf 6