Collections Condition Audit

Condition Grades	**Damage categories**	**Survey Code**	**Intitials**	**Date**
1: Good- good conservation, stable	MAJor structural damage			
2: Fair- Disfigured, damaged, no action	MINor structural-cracked, bent, loose	Collection- General		
3: Poor- Probably unstable, action need	SURFace- flakes, crazing, lifting			
4: Unacceptable- Actively deteriorating	DISfigurement- stains, scratches	Sub-collection		
	CHEMical- corrosion, rubber, plastic			
	BIOlogical- mold, insect, rodent	Storage Room or Area		
	OLD- sub-standard repair			
	ACCretions- dirt, grease	Storage Location- Rank, Shelf		
	Check as appropriate	1 to 4		

Inventory Number	Object Name	Materials	MAJ	MIN	SURF	CHEM	BIO	OLD	ACC	COND	DIS	Remarks
	Totals for Damage Categories									Con. - 1 2 3 4		