



## GOOGLE TIPS AND TRICKS

### Advanced Search: [http://www.google.com/advanced\\_search](http://www.google.com/advanced_search)

#### 1. Search within a site or domain:

You can use this option to limit your search to certain classes of websites (examples = .gov, .edu, .org)

Or to search within a particular website (example = ohiohistory.org)

Site search shortcut: type your search term and “site:” followed by domain name in the search bar  
(example = iwo jima site:.gov) (another example = iwo jima site:ohiohistory.org)

#### 2. File type:

You can use this option to limit your results to specific file types (examples = pdf, ppt, doc)

File type search shortcut: type you search term and “filetype:” followed by format abbreviation in the search bar  
(example = iwo jima filetype:ppt) (another example = iwo jima filetype:pdf)

#### 3. But don't show pages that have...any of these unwanted words:

Use this search to excluded results that contain a particular term

Unwanted words search shortcut: type “-” (minus sign or hyphen) in front of the term you don't want in your results

(example = iwo jima –memorial) (another example = john lennon –beatles)

### Google Advanced Image Search: [http://www.google.com/advanced\\_image\\_search](http://www.google.com/advanced_image_search)

#### 1. Source of image: Site or domain

You can use this option to limit your search to certain classes of websites (examples = .gov, .edu, .org)

Or to search within a particular website (example = ohiohistory.org)

Site search shortcut: type your search term and “site:” followed by domain name in the search bar  
(example = iwo jima site:.gov) (another example = iwo jima site:ohiohistory.org)

#### 2. Image attributes: Image size

This is a helpful option for researchers looking for higher quality images to incorporate in audiovisual presentations

Choose from the drop down menu: Large, specific dimensions, or file size

Size search shortcut: Size menu is under “Search Tools”

*Caveat: Google image search results do not have the same precision as text-based results. The results rely on tags, metadata and surrounding text.*

## REALITY CHECK: Using Wikipedia Responsibly

1. Understand what it is and how it works: <http://en.wikipedia.org/wiki/Wikipedia:About>
2. Look (critically) at the citations
3. Links to more information