

Internship / Cooperative Education Program

- Employer's Evaluation -

Student's Name

Supervisor's Name

Business Name

Number of Quarter's Worked

Business Mailing Address

City, State & Zip

On a scale of 1 – 5 (1 = Poor, 2 = Fair, 3 = Good, 4 = Good 5 = Excellent), evaluate the student's performance in the following areas:

Rating		Comments
_____	Relations with others	_____
_____	Judgment	_____
_____	Learning ability	_____
_____	Attitude / Enthusiasm	_____
_____	Dependability	_____
_____	Quality of Work	_____
_____	Attendance / Punctuality	_____
_____	Overall Performance	_____

Please describe the student's duties:

How successfully did the student fulfill these responsibilities? Please describe specific strengths and weaknesses you noticed.

Additional comments:

Please review this evaluation with the student

Student's Signature

Date

Supervisor's Signature

Date

Employer: Please comment on the services and/or assistance you would like to receive from Career Services at OSU – Marion.

Return with the "Activity Report" to:

Coordinator of Career Services - Ohio State University at Marion - 1465 Mount Vernon Avenue - Marion, OH 43302