**Updating Two-Dimensional Exhibits**

**Materials List**

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| **Item** | **Description** | **Quantity** | **Supplier** | **Price** |
| HartLite total black 3/16” acid-free foam board | Mounting photographs | 1 box of 25 sheets  48” x 96” | Hartman HartBoard  [www.hartboard.com](http://www.hartboard.com) | $167.99 wholesale |
| Conservation mounting corners  #5064 | Use with foam board to mount photos without using adhesive on the photos | 1 box of 250 1 1/4” | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $13.05 |
| Conservation mounting corners  #5065 |  | 1 box of 100  3” | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $11.55 per box |
| Scotch reusable double stick tape | This tape will not damage photos or the foam board, but I wouldn’t use it with originals. We use this for larger prints with corners. | 1 roll | [www.amazon.com](http://www.amazon.com) | $5.23 |
| Foam Board quick hangers  #4191 | Claw-type hangers for hanging foam with string or fishing line | 1 box of 100 | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $5.85 per box |
| Sticky Back Velcro | Hooks get stapled to the wall, loops get stuck to the foam board | 1 box of hooks and loops, 15 feet x ¾ inch | Lowe’s/Home Depot | $16.97 |
| Blue Painters Tape | Used for marking the location of foam board on the wall and for doing layouts | 1 roll 180 feet x .94 inch | Lowe’s/Home Depot | $3.93 |
| Staple gun model number T50X | Arrow Fastener 3/8 inch manual staple gun with comfort grips | 1 staple gun | Lowes/Home Depot | $16.97 |
| Staples | Arrow T50 5/16or 3/8 inch staples | 1 box of 1250 | Lowes/Home Depot | $2.98-$3.22 |
| Guides | Guides can be made of scrap foam board. They’re used for evenly spacing photos on the wall and for marking velcro and clip placement. We use ¾ inch, 2 inch, 4 inch, and 6 inch guides |  | Foam board scrap pile | Free! |
| Stanley Box Beam standard level, 24 inches | Invest in a heavy-duty one because it will get dropped | 1 level | Lowe’s/Home Depot | $24.98 |
| Fishing line | Clear, 25 lb. test | 1 spool of 595 yards | [www.amazon.com](http://www.amazon.com) | $8.99 |
| Fotoclips | Clear, plastic clips for joining two photographs together with a hole for a finishing nail in between. Allows for fast and easy installation. | 1 box of 110 clips | [www.amazon.com](http://www.amazon.com) | $15.95 |
| Swiss Corner Clip System  #3461 | Metal clips that sandwich a photo or document between glass and foam board. Allows for a clean, inexpensive hanging system. Not recommended for original photos or documents, or for items larger than 16 x 20 inches. Instructions included | 1 box of 12 sets | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $53.40 |
| Frames | Frames are a long-term investment, but they make changing exhibits quick and easy. Look for standard sizes either for paper or for photos. Standard paper sizes include 8 ½ x 11, 11 x 17, and 13 x 19. Full frame photo sizes include 8 x 12, 12 x 18, and 16 x 24.  Glass is less expensive than acrylic and metal frames will last longer than wood. |  | [www.frameusa.com](http://www.frameusa.com)  This a good source for inexpensive, ready-made frames. Larger sizes only come with acrylic.  [www.culverframe.com](http://www.culverframe.com)  This a good source for metal frames, which can be taken apart for storage. Glass is sold separately. |  |
| Screw eyes  #742 | Used for inserting picture wire on wood frames | Box of 2oo | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $8.35 |
| Picture Wire  #5742 | Plastic coated easy to wrap wire | Spool of 1500 feet | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $20.95 |
| Picture Hangers  #2332 | Brass plated with nails, holds up to 10 lbs., other sizes available | Box of 100 | United Mfrs. Supplies, Inc.  [www.unitedmfrs.com](http://www.unitedmfrs.com) | $6.75 |
| Picture rail system | Picture rails can be made from wood molding or metal. The benefit to these systems is that they allow fast and safe installation of framed or foam board mounted photographs without knocking a bunch of holes in walls. Use with steel cable and hooks usually available from the same suppliers, or, if your photos are light, you can use fishing line. |  | Lowes/Home Depot are good sources for wood molding. Buy pre-primed if you’re going to paint it.  <http://www.ashanging.com/en/specialty-hardware/>  is a good starting point for metal rail systems and hardware |  |
| Molding hooks | For hanging photos from wood molding | 1 hook | <http://www.ashanging.com/en/picture-molding-hanger/>  Lowe’s/Home Depot | $2.90 |
| Looped steel cable | Wrapped around the picture wire and then looped to molding hook | 1 cable with loop | [http://www.ashanging.com/en/loop-end-cable/#](http://www.ashanging.com/en/loop-end-cable/) | $4.10 |